

Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
2nd Floor Lucena Grand Central Terminal Inc., Brgy. Ilayang Dupay, Lucena City
Telephone Nos.: (042) 373-73-16 / (042) 373-73-05
Cellphone No.: 09542592570
E-add: ro4a.bac@prc.gov.ph



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Vice-Chairperson

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Secretary

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Member

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Member

REQUEST FOR QUOTATION

PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A (RFQ) No. 2025-022

(Negotiated Procurement – Small Value Procurement)

Date: _____

Contact Person: _____

Company Name: _____

Company Address: _____

Contact Details: _____

Sir/Madam:


The Regional Bids and Awards Committee of the Professional Regulation Commission – Regional Office IV-A is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the Project: **PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A** with total approved budget for the contract of **One Hundred Ten Thousand and Six Hundred Fifty Pesos (Php110,650.00)**.

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A and B," for your reference.

For inquiries, you may call the RBAC Secretariat at Telephone Nos. (042) 373-7316 / (042) 373-7305, Cellphone No. 09542592570 or email at ro4a.bac@prc.gov.ph.

Thank you.

Very truly yours,


RINA R. DADOR
RBAC Vice-Chairperson



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REQUEST FOR QUOTATION

PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24 MONTH PERIOD OF PRC REGIONAL OFFICE IV-A

(RFQ) No. 2025-022

(Negotiated Procurement – Small Value Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC) REGIONAL OFFICE IV-A**, with office address at 2/F Lucena Grand Central Terminal, Inc., Brgy. Ilayang Dupay, Lucena City, through its Regional Bids and Awards Committee (RBAC), will undertake a Negotiated Procurement for the Project: **PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24 MONTH PERIOD OF PRC REGIONAL OFFICE IV-A** in accordance with section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project:	PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A (RFQ) No. 2025-022
Approved Budget for the Contract:	PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A with approved budget of One Hundred Ten Thousand and Six Hundred Fifty Pesos (Php110,650.00) only, inclusive of VAT and all applicable taxes.
	Professional Regulation Commission Regional Office IV-A 2/F Lucena Grand Central Terminal, Inc., Brgy. Ilayang Dupay, Lucena City
Specification:	See attached Annex "A" for the Term of Reference and Schedule of Delivery, and Annex "B" for Financial Bid.
Contract Period:	2 Years upon issuance of Notice of Award

Schedule of Activity:

Activity	Date and Time	Remarks
Deadline for submission of Bids	June 09, 2025 12:00NN	<ul style="list-style-type: none">Bids shall be submitted to the above address or through e-mail at ro4a.bac@prc.gov.ph.Bids submitted via e-mail should be password encrypted.Late bids shall not be accepted.
Opening and Evaluation of Bids	June 09, 2025 01:00 PM	
Post-Qualification	June 10, 2025 01:00 PM	

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Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal (Annex "B") personally, by mail/courier or via email, duly signed by the owner or his/her duly authorized representative using the "PRC Official Forms" provided herein.

❖ TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex "A" and "B")**.
3. Price quotation/s must be valid for a period of 30 calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. The bidder with the Lowest Calculated Quotation shall advance to the post-qualification stage during which offered items shall be subjected to inspection and approval of the End-user/s before the award of contract/purchase order.
7. Award of contract / Purchase order shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any erasure or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
9. Payment shall be made upon receipt of Statement of Account/Billing Statement.

In addition to the quotation/proposal, copy of the following eligibility requirement (or its equivalent/ or if applicable) are required to be submitted:

1. *Valid Mayor's / Business Permit*
(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, as such as Official Receipt of Payment)
2. *PhilGEPS Registration Number*
3. *Latest Income/Business Tax Return*
4. *Omnibus Sworn Statement* - for projects with ABC above Fifty Thousand Pesos (₱50,000.00)
5. *Duly notarized Secretary's Certificate* (for partnership, corporation, cooperative, or joint venture) / Authorization to sign as representative (if sole proprietorship).

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.



Bids and Awards Committee

Republic of the Philippines

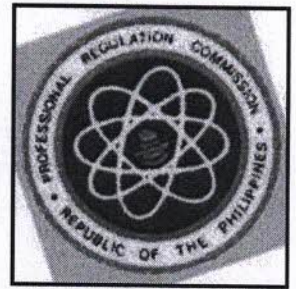
Professional Regulation Commission

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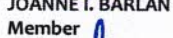
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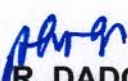
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Member

CRISTINA LU E. RANILLO
Member

PRC RBAC reserves the right to accept or reject any or all quotations and impose additional terms and conditions as it may deem proper.

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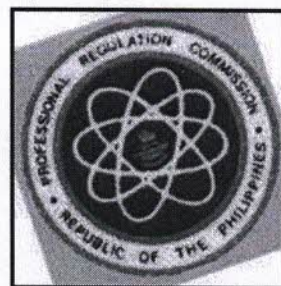
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ANNEX "A"

TECHNICAL SPECIFICATION

PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A

(RFQ) No. 2025-022

(Through Negotiated Procurement-Small Value Procurement Pursuant to
Section 53.9 of the 2016 Revised Implementing Rules and Regulations of
R.A. 9184)

I. Approved Budget for the Contract

The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) provided per LOT ITEM, inclusive of all applicable bank and government charges.

PROCUREMENT OF BACK-UP INTERNET SERVICE SUBSCRIPTION FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A with Approved Budget for the Contract (ABC) of **One Hundred Ten Thousand and Six Hundred Fifty Pesos (Php110,650.00)** only, inclusive of VAT and all applicable taxes.

II. Specification

Internet Features:

1. Must deliver at least 100mbps dedicated or 300mbps shared;
2. Installation fees at cost of the winning bidder;
3. Dedicated IP Static
4. Subscription shall include a modem, router, or any device that will convert the last mile facility (fiber or copper) to Ethernet or Fast Ethernet. Must include all necessary cables to interconnect and operate all equipment.
5. Lead time for the completion- 30 - 45 days upon receipt of the Notice to Proceed

Contract period: (24 months)

Certifications: Must have an NTC certification/Permit/License/Authority;

Network: Fiber Connectivity

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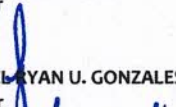
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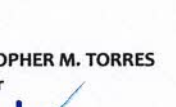
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QUANTITY	UNIT	ITEM (WITH SPECIFICATION)	Approved Budget for the Contract (ABC)
1	lot	Internet Features: <ul style="list-style-type: none">• Must deliver at least 100mbps dedicated or 300mbps shared;• Installation fees at cost of the winning bidder;• Dedicated IP Static• Subscription shall include a modem, router, or any device that will convert the last mile facility (fiber or copper) to Ethernet or Fast Ethernet. Must include all necessary cables to interconnect and operate all equipment.• Lead time for the completion- 30 - 45 days upon receipt of the Notice to Proceed Contract period: (24 months) Certifications: <ul style="list-style-type: none">• Must have an NTC certification/Permit/License/Authority; Network: <ul style="list-style-type: none">• Fiber Connectivity	P110,650.00

III. Payment Scheme

The payment shall be processed upon completion of delivery and acceptance by PRC RO IV-A.

Payment shall be made **within 1- 15 calendar days upon the receipt of the Statement of Account/Billing Statement.** The payment shall be on a bank-to-bank transfer basis and shall be made upon receipt of the Statement of Account/Billing Statement. All bank and other charges for the bank-to-bank transfer shall be shouldered by the winning bidder.

Failure to comply with the Terms and Conditions of the contract will result in the payment of the corresponding penalties/liquidated damages in the amount equal to 10% of the contract price/s by the winning supplier.

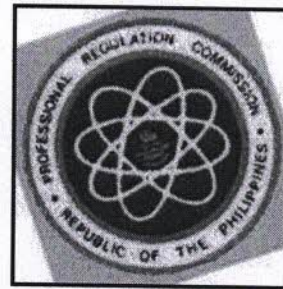
PROCUREMENT OF BACK-UP INTERNET SERVICE PROVIDER FOR 24-MONTH PERIOD OF PRC REGIONAL OFFICE IV-A

SIGNATURE OVER PRINTED NAME OF BIDDER/BIDDER'S
AUTHORIZED REPRESENTATIVE, DESIGNATION AND
PRINTED NAME OF COMPANY



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***THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT AND BANK CHARGES.**

**Bidder/ Bidder's authorized representative
signature over printed name**

Designation: _____

Company Name: _____

Company Address: _____

Contact No: _____